

 In-suite 16, 2nd Floor

 APA Insurance Arcade Hurlingham

 P.O. Box 17950 - 00100 GPO, Nairobi, Kenya

 Argwings Kodhek Road,

 Tel: 020 200 0 712

 Mobile: 0727 064 105 / 0737 621 422

 Email: info@ficcotax.com

 Website: www.ficcotax.com

**INTRODUCTION**

**Ficcotax Limited** is an independent firm of accountants and Tax consultants, We provide **Accounting**, **Tax** and **Advisory services**. We offer a complete solution for each client including payroll, VAT, corporate finance, tax advice, accounting, tax planning and preparation, business succession planning, consulting, of limited companies and various other related services. Our company is situated at APA Arcade Hurlingham 2nd floor suite 16 – Argwings Kodhek Road.

We were established in 2012 as a private limited company. Our establishment came as a separation of Our growth has been fast due to references from our clients to others in response to our full range of high quality, speedy and personalized services. We have a wide range of clientele from diverse industries such as trading, manufacturing, clearing and forwarding, properties development, property agencies, building management, hostel management, art and design, cleaning, insurance agency, travel agency, investment, professional, restaurant, printing, and courier amongst others. Our clientele includes both local and foreign investors, and companies ranging from one-man size to medium size.

Our mission is to provide high quality services to our clients over the long-term at competitive fees. Our reputation in the community has been built by making our clients the most important assets of our firm, deserving to have timely and competent attention paid to their affairs. Our services are intended to complement our clients’ abilities in their chosen field. Their business and financial problems are given individual and creative attention tailored to fit their needs.

 **OUR STAFF**

We have professionally well qualified and trained personnel, who have been from time to time provided with in-depth training for getting up to-date knowledge pertaining to the changing financial & taxation scenario in the contemporary business community as well as in the Kenyan/COMESA market, which helps them to evaluate and verify the audit files with an intention to be free from any kind of inaccuracy in the process.

Ficcotax Limited offers experienced staff on each engagement and is committed to performing our field work at your offices at your convenience. We believe in a hands‐on approach with open communication at all levels and remain as responsive and proactive to your specific needs.

concerns. In addition to our own staff, we have the resources to pool expertise from all other companies owned by us and also from our sister companies, which will cover all disciplines and areas of specializations. This gives us an edge over other competitors in the field.

OUR SERVICES

Bookkeeping and Business Accounting

The staff at Ficcotax Limited have the knowledge and organizational skills to keep your records and prepare your financial statements and tax returns. We are fully prepared to handle additional services that include:

• Bank Reconciliation– A reconciliation of your business checking account allows you to quickly assess your cash flow.

• Financial Statement Preparation– These statements are the tools you need to properly assess your bottom line.

Payroll Services

Ficcotax Limited is fully prepared to handle your unique payroll situation thereby enabling you to save time and money. We provide cost effective solutions that reduce the need for additional personnel, as well as providing worry free payroll tax filings that allow you the luxury of focusing on the daily responsibilities of being a successful organization.

Strategic Business Planning

Preparation of a strategic plan assists you in defining your organization’s direction and is a crucial tool in obtaining financing. Ficcotax Limited assists you with your business plan by identifying your corporate DNA, products, competitors, management team, financial health and potential risks. Allow us to help you develop a strategic business plan that drives your business, motivates your corporate team and reassures your investors of the imminent success of your venture.

OUR CLIENTS

Respecting the confidentiality of our clients, we implement strict risk control procedure thorough a deep due diligence analysis. We treat all the information with the strictest professional confidence in fact; we aim to help our client step by step maintaining the highest ethical standards. Our goal is to provide innovative solutions to each client in order to succeed in their challenges.

We are committed to maintaining the highest standards of integrity and professionalism in our relationship with you, our client. Our community alignment and investment in knowledge helps our clients tackle their most pressing issues. We make it our priority to understand your tax and accounting needs so as to improve your individual or business financial condition. Ficcotax Limited endeavors to know and understand your financial situation and provide you with the most relevant, complete and timely information and services to help you reach your goals. Your unique financial health is important to us. The following are industries we have gained vast experience due to frequent engagements.

• Hotel and hospitality industry

• Professional firms

• Construction industry

• Insurance and financial industry

• Non-governmental organization or/No profit making organization

• General traders

• Fashion industries

CONTACT US

Joseph Murage

Managing Director